



# AMERICAN ACADEMY OF SANITARIANS, INC.

*Prestigious Recognition for Environmental Health Professionals*

## *Board of Directors and Meeting*

Wednesday, July 12, 2023

5:00 – 6:30 pm ET

### AGENDA

- I. **Called to Order at 5:01 pm ET** **Radke, Bradley**  
**Roll Call**  
**Present**  
Vince Radke Michele Samarya-Timm  
Brian Collins Eric Bradley  
Robert Powitz Tim Murphy  
Jason Finley Jill Shugart  
Jennifer Dobson Wendy Fanaselle  
  
**Absent**  
Jessica Otto  
  
**Guests**  
Jim Balsamo Dan Oerther
- II. **Approval of Meeting Agenda** **Radke**  
Motion by Diplomate Powitz to approve the agenda. Second by Diplomate Collins.  
Motion approved.
- III. **Approval of April 11, 2023 Minutes** **Radke**  
Motion to approve the minutes by Diplomate Powitz. Second by Diplomate Collins.  
Motion approved.
- IV. **Principal Officer Reports** **Radke, Samarya-Timm, Bradley, Collins**  
See attached.
- V. **Financial Review and Treasurer Report** **Shugart, Bradley**  
Diplomate Shugart (Chair of Finance Committee) reported that an audit of the Academy's 2022 finances had been completed with no issues. Diplomate Shugart recommended that moving forward the committee would like to review the finances on a quarterly basis and would create a SOP if approved by the Board. Motion by Diplomate Collins to approve quarterly audits of the Academy's finances. Second by Diplomate

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Powitz. Motion approved. Diplomate Bradley stated that the finance committee would meet between the NEHA AEC and the Academy's Annual Business Meeting to review the first three quarters of 2023, and then move to quarterly meetings. Diplomate Bradley presented the Treasurer's report - see attached.

### VI. AAS Committee Reports

### Committee Chairs

#### Standing

Reports for Nominations, Student Participation and AEC, Communications/Marketing and Constitution & By-Laws committees are attached.

#### Awards

#### Fanaselle

Diplomate Fanaselle announced Diplomate Wendell Moore is the winner of the 2023 Wagner Award. This was the first year the committee had previous Wagner winners and two non-winners from the BOD review the nominations and it worked well. Dr. Michael Osterholm was awarded the title of Honorary Diplomate. Diplomate Radke sent Dr. Osterholm a letter regarding this award.

#### Laureate

#### Powitz

Diplomate Powitz announced the newest Laureate is Diplomate Brian Collins. Several Laureates had met virtually over the past few months to review/revise the criteria for Laureate. Motion to approve the new criteria by Diplomate Powitz with future changes be sent directly to the BOD for consideration. Second by Diplomate Collins. Diplomate Murphy suggested adding EHAC (National Environmental Health Science and Protection Accreditation Council) to bullet 6. Diplomate Samayra-Timm suggested having a communication expert review the criteria to make it more readable and improve the layout. Diplomate Powitz amended his motion to include these two suggestions. Second of the amended motion by Diplomate Samayra-Timm. Motion approved.

#### Credentialing

#### Finley

Diplomate Finley reported that one application had been received, but after discussion with Executive Secretary and Board Chair, it was determined that the writing portion of the application did not meet the minimum requirements. The applicant is working on a publishable article and will resubmit.

#### Ad Hoc Committees

#### Diversity & Inclusion

#### Murphy

Diplomate Murphy stated that there was nothing to report.

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#### Strategic Plan

Powitz

Diplomate Powitz asked about the status of the Definition of a Sanitarian that was heavily discussed last summer. During the discussion, it was determined that comments from the membership survey (review of definition) did result in a consensus and the definition was to go back to the committee for further revision. The comments from membership will be forwarded to Diplomate Powitz to share with the committee.

Diplomate Powitz brought up the revision of the Diplomate criteria. Suggestions have been submitted to the Board but no action has taken place. Discussion centered around allowing international credentials in addition to the REHS/RS.

Diplomate Powitz strongly encourage the BOD to get involved with the NEHA online community by commenting or liking posts from non-members. This can increase our presence on the platform.

#### VII. **Group of 5 Report**

Oerther

Diplomate Oerther reported on this project to introduce environmental health to K-12 grades. The final goal is to have well-educated, well-credentialed, well-supported and well-valued environmental health practitioners. Group will meet at NEHA AEC on August 1.

#### VIII. **AAS NEHA-JEH Column**

Shugart, Dobson, Otto

Diplomate Shugart reported that this group had received a lo of feedback from the BOD and membership regarding the article they are working on for the December JEH. They are changing their focus to be on the evolution of environmental health. The article will end with a call to action and will contain questions for feedback. The draft will be shared with BOD prior to submission to NEHA.

#### IX. **NEHA/AAS Scholarship Fund**

Radke, Balsamo, Samarya-Timm

Diplomate Balsamo reported that 39 undergrad applications and 52 graduate applications had been received (typically receive 15 undergrad and 5-10 graduate).

Winners of the scholarships are:

Graduate – Karin Kasper, Kent State University

Undergraduate – Pilar Santos, Montana St University

Mitchell Kutz, University of Findlay

A newly developed document to review the applications was cumbersome and difficult to work through. The hope is that a better document will be developed over the next year.

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Diplomate Samarya-Timm stated that over 600 students began the scholarship application process this year.

### X. **Announcements**

**Radke**

Diplomate Radke will be meeting with Diplomate Krinn (Academy representative) and the Crumbine committee. No winner this year (same as last year).

No formal Academy meeting at the NEHA AEC.

Informal meeting on August 2 during the NEHA AEC large networking event on August 2 from 6-8pm.

Booth at the NEHA AEC exhibit hall

Diplomate Radke is going to try and meet with Dr. Dyjack (NEHA) at the NEHA AEC to discuss the relationship between the Academy and NEHA.

### XI. **Next Meetings (Membership & BOD) Radke**

The Annual Business Meeting will be held virtually on October 11, 2023 from 5-7pm ET.

### XII. **NEHA-AEC Radke**

Discussion about the Student Reception at the NEHA AEC. It will be held on August 1 from 6:30-8pm off-site. Space is limited; reach out to NEHA for invitation. Discussion about Academy members being an ambassador to first time AEC attendees. Reach out to NEHA to request to be an ambassador.

The Academy's award presentation will be during the NEHA Award ceremony on August 2 from 5-6pm.

The annual Wine & Cheese event will be on Aug 1 in Diplomate & NEHA President Brown's suite.

BOD should let Diplomate Samarya-Timm know if they are attending. Diplomate Bradley will send email blast to membership asking for anyone attending and/or presenting at the AEC to let Diplomate Samarya-Timm know for marketing.

### XIII. **Open Discussion & New Issues All**

### XIV. **Adjournment at 6:35pm ET. Radke**

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**Meeting minutes:**

Respectfully submitted by Eric Bradley, DLAAS, Secretary

Date: 7/13/23

Approved: Board

Date: 10/11/23

Executive Secretary: *Eric Bradley, DLAAS, Secretary*

Date: 10/11/23

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## **Past Chair Report Board of Directors Meeting 12JUL23**

- *Multiple calls with Academy Officers regarding Academy business.*
- *Worked on JEH article with Diplomates, Dobson, Otto and Shugart.*
- *Submitted reports as Chair of Nominations, Constitution and Bylaws and Student and AEC Committees.*
- *Completed and submitted candidate for Davis Calvin Wagner Award. Davis Calvin Wagner Awarded to Col. Wendell A. Moore, USA Retired, EdD, REHS, DAAS.*
- *Attended funeral services for Diplomat Richard Briley on behalf of the Academy.*
- *Notified Academy and NEHA of passing of AAS Diplomat and NEHA Past President George Kupfer. (Thank you Diplomat Harry Grenawitzke.)*

*Respectfully submitted:*

*Brian Collins  
Past Chair*



# American Academy of Sanitarians

*Advancing the Practice of Environmental Health*

## Vice -Chair Report Board of Directors Meeting Wednesday, July 12, 2023

1. Worked with AAS and NEHA on the NEHA/AAS Scholarship fund
2. Worked with NEHA and AAS on the 2023 NEHA/AAS Scholarship applications
3. Worked with the AAS officers and members on issues involving the Academy
4. Planning and marketing for the Davis Calvin Wagner Award
5. Participated on the Awards Committee reviews for the Davis Calvin Wagner Award
6. Notified the Davis Calvin Wagner Award winner.
7. Met with the AAS Communications/Marketing Committee on June 26th
8. Expanded the AEC student mentoring/ambassadors/buddies program with NEHA to include AAS
9. Proposed AAS networking options at the AEC
10. Developed the AAS presentation for the NEHA 2023 AEC . **Title of Presentation:** *Career Pathing for Environmental Health Professionals*
11. Monthly calls with AAS leadership
12. Communicated with a potential website developer for AAS website updates
13. Explored the use of Wild Apricot to replace SurveyMonkey
14. Assisted with 2 AAS articles for the JEH
15. Provided input on Diplomate Laureate criteria
16. Reviewed one Diplomate Laureate application

V/r,

Michèle Samarya-Timm  
Vice Chair, AAS

*The American Academy of Sanitarians is an organization that elevates the standards, improves the practice, advances the professional proficiency and promotes the highest levels of ethical conduct among professional sanitarians in every field of environmental health.*

For more information, visit us online at: [www.sanitarians.org](http://www.sanitarians.org)



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## **Chair Report** **Board of Directors and Membership Meeting** **Wednesday, July 12, 2023**

1. Had monthly Zoom meetings with AAS officers
2. Card and condolence note send to the family of Diplomat George Kupfer, #213, (11<sup>th</sup> Emeritus) (1990 Wagner Award Recipient)
3. Congratulation letter send to Dr. Michael Osterholm recognizing him as an Honorary Diplomat
4. Member of the BOD of the International Food Protection Training Institute
5. Worked with the AAS officers and members on issues involving the AAS and outside organizations
6. Member of the NEHA Policy and Bylaws Committee
7. Member of the NEHA History Task Force
8. Calls and emails send to recipients of the Wagner Award, Diplomat Laureate
9. Member of the NEHA Past Presidents Affiliate

Vince Radke  
Chair  
American Academy of Sanitarians, Inc.





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## Secretary's Report

July 12, 2023 BOD Meeting

- 1) Monthly meeting with AAS BOD Officers
- 2) Met with Diplomate Laureate Committee to review Laureate Criteria
- 3) Accepted invitation to be Keynote Speaker at the ILEHA Conference in November
- 4) Researched other online survey tools for other options besides Survey Monkey
- 5) Meeting with BOD Officers and BOD Members Jessica Otto, Jill Shugart and Jenni Dobson to discuss draft of AAS article for JEH

Submitted

Eric Bradley  
Executive Secretary

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## Finance & Treasurer's Report

(As of July 11, 2023)

Checking - \$24,965.04

### April - July 2023

Expenses - \$20.05

AffiniPay fees - \$20.05

Donations - \$150

Renewals - \$100

### CD's (4.57%) as of June 30, 2023

**Wagner** - \$51,532.34 (increase of \$580.53)

**Scholarship** - \$18,036.32 (increase of \$203.19)

**Miscellaneous** - \$18,036.32 (increase of \$203.19)

**Todd Award** - \$8550

No deposits since November 2022

**TOTAL AAS ACCOUNTS** - \$112,570.02 (last Finance Report - \$111,292.48)

### Treasurer Report

Met with Finance Committee for audit of 2022 financials.

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## **Chair's Report Nominations Committee Board of Directors Meeting**

**12JUL23**

- *Call for Board of Directors nominees (two, three-year terms) pushed to AAS membership 26JUN23. Reminder out 19JUL23. Four self-nominations received by Chair and Executive Secretary as of 12JUN23. Nominations to close 08AUG23. Ballots out 15AUG23. Ballots close 30SEP23. Results by 10OCT23.*
- *Thank you to Eric Bradley, Executive Secretary, for assistance in managing process.*
- *Davis Calvin Wagner Award recipient named.*

*Respectfully submitted:*

*Brian Collins  
Past Chair*



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## **Chair's Report Student Participation and AEC Committee Board of Directors Meeting 12JUL23**

- *Assigned to Chair.*
- *Discussed potential Committee members with AAS Chair.*
- *Awaiting charge and direction.*
- *Peripheral discussions with AAS Chair and Vice Chair re: NEHA AEC and Academy involvement.*

*Respectfully submitted:*

*Brian Collins  
Past Chair*



# American Academy of Sanitarians Communications/Marketing Committee Report

Date: July 11, 2023

Committee Chair: Michéle Samarya-Timm

Committee: Jill Shugart, Jessica Otto, Jennifer Dobson.

Committee Activities: The committee met on June 29<sup>th</sup> to discuss longitudinal goal setting.

AEC and Presentations:

- A presentation abstract was submitted to, and accepted for the NEHA 2023 Annual Education Conference in New Orleans, LA – July 31st – August 3<sup>rd</sup>, 2023:  
Abstract ID Number: 11953  
Abstract Title: ***Career pathing for environmental health professionals***  
→NEED: List of Diplomates attending the AEC in person. (repeat request)
- As the Communications Committee prepares marketing and outreach for the upcoming AEC,  
→NEED: Diplomates are asked to please send Michéle information on your accepted abstract, and the date and time of your session. (repeat request)
- The committee is inventorying the Academy's tabletop displays and podium banners. These items are currently missing.  
→NEED: Any Diplomat in possession of these items, please advise Diplomat Laureate Michéle Samarya-Timm what you have, where you last used it, and if it is currently in your possession. (repeat request)
- To coordinate outreach, the committee is updating the request protocol for use of the tabletop booth, printed materials, needs, etc.

Website:

- A web developer has been identified to discuss updates to the Academy website, and expressed interest in the providing a bid. The Communications Committee is coordinating available dates to arrange a virtual meeting for more information.

Social Media:

- The Committee is in the process of developing an Academy Social Media policy.

Members:

- 613 individuals have achieved the distinction of Diplomat.
- AAS currently has 133 members. (Diplomates with contact information)
- 101 are Active (dues paid).  
Diplomates with overdue membership: Diplomates (24), Retired (9).  
The above numbers do not include 8 Honorary Diplomates.

Outreach strategies need to be developed to reengage individuals with lapsed membership.

Level	Total	Active	Renewal overdue	Lapsed	New
Diplomate	90	67	24	22	1
Diplomate Emeritus	7	7			
Diplomate Laureate	7	7			
Diplomate Laureate Retired					
Diplomate Retired	29	20	9	9	
<b>Total</b>	<b>133</b>	<b>101</b>	<b>33</b>	<b>31</b>	<b>1</b>

- →NEED The Committee is seeking updated contact information for Diplomate Randy Boylstein and Diplomate Jon Jackson.

→NEED Also, please advise Michéle or Eric if you become aware of any Diplomate who has passed away.

Committee Challenges:

- →NEED The Committee needs a complete accounting of deceased Diplomates.

*Report Date: July 11, 2023*

*Reported by: Michéle Samarya-Timm, MA, HO, MCHES, REHS, CPH, CFOI, LI/RA, CBHM, DLAAS*



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## **Chair's Report Constitution and Bylaws Committee Board of Directors Meeting**

**12JUL23**

- *Assigned to Chair.*
- *Discussed potential Committee members with AAS Chair.*
- *Awaiting charge and direction.*

*Respectfully submitted:*

*Brian Collins  
Past Chair*