

American Academy of Sanitarians

Board of Directors Meeting

Wednesday, January 25, 2023

I. Call to Order/Roll Call/

Radke / Bradley

Chair Radke called the Board of Directors meeting to order at 2:06 pm ET.

Board members present

Vince Radke – Chair

Eric Bradley – Executive Secretary/Treasurer

Jason Finley

Jill Shugart

Brian Collins – Past chair

Tim Murphy

Jessica Otto

Wendy Fanaselle

Absent

Michele Samarya-Timm

Jennifer Dobson

Robert Powitz

II. Approval of Agenda

Radke

Motion by Diplomate Collins to approve the agenda. Second by Diplomate Murphy.
Motion to approve the agenda passed.

III. Approval of November 4, 2022 Minutes

Radke

Motion by Diplomate Murphy to approve the agenda. Second by Diplomate Collins.
Motion to approve the agenda passed.

IV. Principal Officer Reports

**Radke/Samarya-Timm/
/Collins/Bradley**

Past-Chair Collins (see attached)

Chair Radke – (See attached)

Vice-Chair Samarya-Timm – Chair Radke reported for Vice-Chair Samarya-Timm (see attached).

Executive Secretary/Treasurer Bradley – reported on financial accounts held by the Academy. Total Academy assets as of 1/22/23 are \$109,758.52. The Todd Award

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fund has \$8550.00. To date, AAS has received \$2,880 in renewals and paid \$3,500 to NEHA for the Academy's contribution to the NEHA/AAS Scholarship. The three CD's matured on January 12, 2023 and the Academy earned \$854.86 on these CD's (0.8%). These funds have been reinvested at the same credit union in three CD's with interest rates of 4.57% (see attached).

V. Committees and Chairs

Radke

Chair Radke appointed the following Diplomates as Chair's of the committee's: Finance – Jill Shugart, Nominating – Brian Collins, Credentialing – Jason Finley, Scholarship – James Balsamo, Awards – Wendy Fanaselle, Diplomate Laureate – Robert Powitz, Strategic Planning – Robert Powitz, DEI – Tim Murphy, Communications & Marketing – Michele Samarya-Timm, and Constitution & Bylaws – Brian Collins. Chair Radke reported that he is still filling the committees and will have the list of members to the chairs shortly.

Charges will be sent to the committees soon. The Awards committee will be looking to develop criteria for the Honorary Diplomate and the Diplomate Emeritus designations.

VI. AAS Committee Reports

Radke

Credentialing – Diplomate Finley reported the Kevin Dunn has been approved by the committee as our next Diplomate. Chair Radke will send out a welcome letter.

VII. Code of Conduct. Conflict of Interest

Radke

Chair Radke asked all board members who have not submitted these documents to do so by the end of April. The statements should be returned to the Secretary/Treasurer.

VIII. AAS NEHA-JEH Column

Radke/Otto/Shugart/Dobson

Diplomates Shugart and J Otto discussed questions they have regarding the article they are working on with Diplomate Dobson. They are requesting BOD input on the visions article and what is most helpful/impactful for the Academy. Vision for the article is why they joined AAS, why is AAS important, where do we see AAS in 5 years, and who are we trying to attract to be Diplomates. Diplomates Collins and Fanaselle volunteered to help.

IX. NEHA/AAS Scholarship Fund

Radke

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Chair Radke discussed the potential that NEHA BOD may raise the amount (currently \$3500) that NEHA puts into the fund annually. Historically, AAS matches NEHA's contribution. Depending on the amount NEHA raises it to and what impact that has on the AAS budget, discussions will be needed to determine the amount AAS can contribute.

X. AAS Membership Dues

Radke

Chair Radke reminded board members to renew their membership if they have not already done so.

XI. Announcements

Radke

Chair Radke thanked Diplomate Fanaselle for the being the liaison between the Academy and the USPHS EOPAC. Diplomate J Otto will be the new liaison. Nominations for the Wagner Award, Honorary Diplomate and Diplomate Emeritus need to be to the AAS Secretary by March 15, 2023.

XII. Next Meetings(Membership & BOD)

Radke

General Membership & BOD – April (TBD)
BOD – June (TBD)
Annual Membership meeting – Fall (TBD)

Chair Radke asked board members for dates in April and June that would not work for them for these meetings.

XIII. NEHA-AEC

Radke

Chair Radke stated that AAS would be participating the in exhibit hall and the award ceremony (during townhall meeting). We will also be participating in the student activities, but nothing has been set yet. Chair Radke intends to have some type of informal get together for AAS Diplomates at the AEC.

XIV. Open Discussion & New Issues

Radke

Diplomate Murphy announced he would serve a 2nd term starting at the end of the 2023 Annual Business meeting.

Diplomate Murphy discussed the need for us to work with NEHA to re-institute the NEHA student affiliate to get students involved before going into the field.

XV. Adjournment

Radke

Chair Radke adjourned the meeting at 3:26 pm ET.

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Meeting minutes:

Respectfully submitted: *Eric Bradley, DLAAS. Secretary*

Date: 1/26/23

Approved: *Board*

Date: 4/11/23

Executive Secretary: *Eric Bradley, DLAAS*

Date: 4/11/23

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Chair Report **Board of Directors Meeting** **Wednesday, January 25, 2023**

1. Letter sent to Stan Hazan upon his retirement from NSF International
2. Worked with AAS and NEHA members on the NEHA/AAS Scholarship Fund
3. Renewed my AAS membership
4. Member of the BOD of the International Food Protection Training Institute
5. Worked with the AAS officers and members on issues involving the AAS
6. Member of the NEHA Policy and Bylaws Committee
7. Member of the NEHA History Task Force
8. Continued to worked on staffing of AAS committees and chairs

Vince Radke
Chair, AAS



American Academy of Sanitarians

Advancing the Practice of Environmental Health

Vice -Chair Report

Board of Directors Meeting

Wednesday, January 25, 2023

1. Worked with AAS and NEHA on the NEHA/AAS Scholarship fund
2. Worked with NEHA and AAS to update the 2023 NEHA/AAS Scholarship application
3. Renewed my AAS membership
4. Worked with the AAS officers and members on issues involving the AAS
5. Began planning and marketing for the Davis Calvin Wagner Award
6. Submitted an AAS abstract for the NEHA 2023 AEC
7. Monthly calls with AAS leadership

V/r,

Michèle Samarya-Timm
Vice Chair, AAS

The American Academy of Sanitarians is an organization that elevates the standards, improves the practice, advances the professional proficiency and promotes the highest levels of ethical conduct among professional sanitarians in every field of environmental health.

For more information, visit us online at: www.sanitarians.org



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Past Chair' Report
Board of Directors Meeting
25 JAN 23

Multiple calls with Officers.

Appointed Chair of various committees.

Contact with potential Davis Calvin Wagner nominees.

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AAS Treasurer's Report
November 1, 2022 - January 22, 2023

Checking - \$23,903.66

Renewals - \$2,880.00

NEHA/AAS Scholarship contribution - **\$3,500**

CD's as of January 12, 2023 (maturity date)

Wagner - \$50,502.86 (0.8%)

Scholarship - \$17,676.00 (0.8%)

Miscellaneous - \$17,676.00 (0.8%)

Total earned - \$854.86

TOTAL AAS ACCOUNTS - \$109,758.52

On January 20, 2023, these amounts were put in 3 CD accounts with an interest rate of 4.57 (4.65 APY). Term is 14 months

Estimated total in March 2024

Wagner - \$53,240

Scholarship - \$18,638

Miscellaneous - \$18,638

Estimated earnings - \$4,662

Todd Award - \$8,550

Deposit (November) - \$150