



AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

Board of Directors Meeting and General Membership

Tuesday, April 11, 2023
5:00 – 6:30 pm ET (4:00 -5:30 pm CT)

AGENDA

- I. **Called to Order at 5:01 pm (ET)** **Radke, Bradley**
Roll Call
Present
Vince Radke Michele Samarya-Timm
Brian Collins Eric Bradley
Wendy Fanaselle Tim Murphy
Jessica Otto Jenni Dobson
Absent
Bob Powitz Jason Finley
Jill Shugart
Guest Speaker
Dan Oerther
- II. **Approval of Meeting Agenda** **Radke**
Diplomate Radke asked to amend the agenda by removing XII since Diplomate Powitz is not in attendance. Diplomate Collins asked to amend the agenda by moving XIV under VI. Motion by Diplomate Murphy to approve the amended agenda. Second by Diplomate Dobson. Motion to approve the agenda passed.
- III. **Approval of January 25, 2023 Minutes** **Radke**
Motion to approve the minutes by Diplomate Otto. Second by Diplomate Dobson, Motion to approve the minutes passed.
- IV. **Principal Officer Reports incl Treasury** **Radke, Samarya-Timm, Bradley, Collins**
See attachments
- V. **Committees and Chairs** **Radke, Committee Chairs**
Finance – will meet in the next month or so to review 2022 financials
Nominating – Diplomate Murphy will serve a 2nd term. Diplomate Finley will not serve a 2nd term. Diplomate Dobson will stand for election (appointed to fill empty BOD seat).
Credentialing – No update



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Scholarship – No update

Awards – Diplomate Fanaselle requested that the Wagner application form on the website be changed to match what is on the AAS Wagner Award page: Deadline of May 15, 2023 instead of April 15, 2023; Remove the requirement to submit three hard copies of the nomination.

Laureate – No update

Strategic Plan – No update

DEI – No update

Comm/marketing -

Const & Bylaws -

VI. AAS Committee Reports **Committee Chairs**

Should have been removed from agenda as it was covered under V

VII. Code of Conduct, Conflict of Interest & Financial Responsibility Forms **Radke**

If you have not signed and returned these forms to Diplomate Bradley, please do so before the next BOH meeting.

VIII. AAS NEHA-JEH Column **Otto, Shugart, Dobson**

IX. NEHA/AAS Scholarship Fund **Radke, Balsamo, Samarya-Timm**

Discussion on NEHA planning to raise the amount or number of scholarships given each year. The Academy does not have the revenue to increase our annual donation to the fund.

X. IFEHA & EHOPAC Collaboration **Otto**

September 26, 2023 is recognized by the IFEH as World Environmental Health Day. Diplomate Radke made a motion to sign a statement supporting EH Day. Diplomate Dobsen seconded the motion. The motion passed.



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XI. Gang of 5 & EH Workforce

Oerther

Diplomate Oerther presented on the “Group of 5 – Joint Strategy Working Group”. The group of 5 are AAS, NEHA, EHAC, AEHAP and APHA. This group is working to develop a strategy for the future of environmental health and sanitation by identifying potential priority areas where the three major EH workforce associations can be more effective if they work together in a more deliberate fashion.

XII.

Powitz

Removed with amended agenda approval

XIII. AAS Membership Dues

Radke

Diplomate Radke asked everyone on the Zoom meeting to pay your 2023 dues if you have not done so already.

XIV. ~~AAS BOD Candidates and election~~

Radke

Removed with amended agenda and discussed under V.

XV. Next Meetings (BOD & Business)

Radke

Next BOD meeting: mid to late July

Annual Business Meeting: Week of October 16-20, or 23-27.

XVI. AAS Activities at the NEHA-AEC

Radke

Diplomate Radke reported that we will not have the Annual Business Meeting or a luncheon at this years AEC. We will have an informal get together of Diplomates, TBD

XVI. Q&A and Discussion

All

XVII. Adjournment at 6:37 pm (ET)

Radke

American Academy of Sanitarians

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Meeting minutes:

Respectfully submitted by Eric Bradley, DLAAS, Secretary

Date: 6/7/23

Approved: Board

Date: 7/12/23

Executive Secretary: *Eric Bradley, DLAAS, Secretary*

Date: 7/12/23



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Chair Report **Board of Directors and Membership Meeting** **Tuesday, April 11, 2023**

1. Worked on AAS article for the NEHA journal
2. Worked with AAS and NEHA members on the NEHA/AAS Scholarship Fund
3. Attended one day of the CDC NEARS 2023 User Meeting
4. Member of the BOD of the International Food Protection Training Institute
5. Worked with the AAS officers and members on issues involving the AAS
6. Member of the NEHA Policy and Bylaws Committee
7. Member of the NEHA History Task Force
8. Continued to worked on staffing of AAS committees and chairs
9. Member of the NEHA Past Presidents Affiliate

Vince Radke
Chair
American Academy of Sanitarians, Inc.



American Academy of Sanitarians

Advancing the Practice of Environmental Health

Vice -Chair Report Board of Directors Meeting Tuesday, April 11, 2023

1. Worked with AAS and NEHA on the NEHA/AAS Scholarship fund
2. Conducted outreach for the NEHA/AAS Scholarships; Coordinating the submitted 2023 NEHA/AAS Scholarship applications (deadline April 15); provided update to the committee chair
3. Worked with the AAS officers and members on issues involving the AAS
4. Assisted in drafting the AAS JEH column submission
5. Assisted in recruitment for applicants for the Davis Calvin Wagner Award
6. Coordinated the AAS abstract for the NEHA 2023 AEC
7. Facilitated request for Diplomates to serve as Conference Buddies at NEHA's AEC
8. Provided input to the DLAAS selection criteria review
9. Reviewed one application for Diplomate Laureate
10. Communicated with a potential website developer for AAS website updates
11. Monthly calls with AAS leadership

V/r,

Michèle Samarya-Timm
Vice Chair, AAS

The American Academy of Sanitarians is an organization that elevates the standards, improves the practice, advances the professional proficiency and promotes the highest levels of ethical conduct among professional sanitarians in every field of environmental health.

For more information, visit us online at: www.sanitarians.org



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Past Chair Report Board of Directors Meeting Friday, November 4, 2022

- *Multiple calls with Academy Officers regarding transition and Academy business.*
- *Assigned to "Group of Five" led by AEHAP/EHAC. Meetings upcoming.*

*Brian Collins
Past Chair*

**AAS Treasurer's Report
April 11, 2023**

Checking - \$24,674.41

2023 Renewals - \$3,530

2023 Donations - \$150

2023 New applications - \$50 (1)

Expenses - \$160.43

AffiniPay fees - \$125.43

GA Sec of State \$35 (\$30 for renewing and \$5 for primary email change)

CD's as of March 31, 2023 (started on January 20, 2023)

Wagner - \$50,951.81 (4.57%)

Scholarship - \$17,833.13 (4.57%)

Miscellaneous - \$17,833.17 (4.57%)

Earned - \$763 (previous 15 months at 0.8% earned \$855)

TOTAL AAS ACCOUNTS - \$111,292.48

Todd Award - \$8,550

No deposit since November

Report

Worked on AAS Article for JEH

Worked with Laureate's to review/update requirements



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Chair's Report Constitution and Bylaws Committee Board of Directors Meeting Tuesday, April 2023

- *Assigned to Chair.*
- *Discussed potential Committee members with AAS Chair.*
- *Awaiting charge and direction.*

Respectfully submitted:

*Brian Collins
Past Chair*



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Chair's Report Nominations Committee Board of Directors Meeting Tuesday, April 2023

- *Assigned to Chair Nominations Committee.*
- *Secured Davis Calvin Wagner nominee and materials. Compiling submittal and seeking letters of support.*
- *Reviewed calendar and potentials vacancies for election of Board Directors.*

Respectfully submitted:

*Brian Collins
Past Chair*



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Chair's Report Student Participation and AEC Committee Board of Directors Meeting Tuesday, April 11, 2023

- *Assigned to Chair.*
- *Discussed potential Committee members with AAS Chair.*
- *Awaiting charge and direction.*

Respectfully submitted:

*Brian Collins
Past Chair*



American Academy of Sanitarians

Communications/Marketing Committee Report

Date: April 11, 2023

Committee Chair: Michéle Samarya-Timm

Committee Activities:

AEC and Presentations:

- With virtual conferences becoming the norm, this committee is continuing to focus on adapting outreach via modern technologies, including development of a virtual exhibit booth.
- A presentation abstract was submitted to, and accepted for the NEHA 2023 Annual Education Conference in New Orleans, LA – July 31st – August 3rd, 2023:
Abstract ID Number: 11953
Abstract Title: ***Career pathing for environmental health professionals***
→NEED: List of Diplomates attending the AEC in person.
- As the Communications Committee prepares marketing and outreach for the upcoming AEC,
→NEED: Diplomates are asked to please send Michéle information on your accepted abstract, and the date and time of your session.
- The committee is inventorying the Academy's tabletop displays and podium banners. These items are currently missing.
→NEED: Any Diplomat in possession of these items, please advise Diplomat Laureate Michéle Samarya-Timm what you have, where you last used it, and if it is currently in your possession.
- To coordinate outreach, the committee is updating the request protocol for use of the tabletop booth, printed materials, needs, etc.

Website:

- A web developer has been identified to discuss updates to the Academy Website. The Communications Committee will arrange a virtual meeting for more information.

Social Media:

- The Committee is in the process of developing an Academy Social Media policy.

Members:

- 611 individuals have achieved the distinction of Diplomat.
- AAS currently has 135 members.
- 100 are Active (dues paid).
Diplomates with overdue membership: Diplomates (25), Retired (10).
The above numbers do not include 7 Honorary Diplomates.

Outreach strategies need to be developed to reengage individuals with lapsed membership.

Level	Total	Active	Renewal overdue	Lapsed	New
Diplomate	89	65	25	23	1
Diplomate Emeritus	8	8			
Diplomate Laureate	8	7	1	1	
Diplomate Laureate Retired	-	-	-	-	-
Diplomate Retired	30	20	10	10	-
Total	135	100	36	34	1

- →NEED The Committee is seeking updated contact information for Diplomate Randy Boylstein and Diplomate Jon Jackson.
- →NEED Also, please advise Michéle or Eric if you become aware of any Diplomate who has passed away.

Committee Challenges:

- →NEED The Committee needs a complete accounting of deceased Diplomates.

Report Date: April 11, 2023

Reported by: Michéle Samarya-Timm, MA, HO, MCHES, REHS, CPH, CFOI, LI/RA, CBHM, DLAAS

