

AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

Board of Directors Meeting

Wednesday, February 16, 2022

I. Call to Order/Roll Call/Memorium

Collins / Bradley

Chairman Collins called the Board Meeting to order at 3:11 pm ET.

Board members present

Brian Collins – Chair

Vince Radke – Vice chair

Eric Bradley – Executive Secretary/Treasurer

Robert Powitz

Tim Murphy

Michele Samarya-Timm

Wendy Fanaselle

Absent

Wendell Moore – Past Chair

Jason Finley

Guests

Doug Farquhar – NEHA

James Balsamo

Sareth Senevirante

II. In Memoriam – James Dingman, DLAAS

Chairman Collins held a moment of silence for James Dingman.

III. Agenda/Minutes Approval

Collins

Chair Collins asked to add the following to the agenda:

IX. Doug Farquhar – NEHA Legislative Update

X. BOD Appointment

Motion by Bob Powitz and second by Tim Murphy. Amended agenda approved.

Chair Collins asked Board Members to approve the Board Meeting minutes (as is) from February 2021, May 2021 and July 2021. Motion by Bob Powitz and second by Vince Radke. Meeting minutes for February 2021, May 2021 and July 2021 approved.

Chair Collins asked Board Members to approve the Board Meeting minutes (as is) from September 2021. Motion by Bob Powitz and second by Vince Radke. September 2021 minutes approved.

IV. Financial Reports

Bradley

Executive Secretary/Treasurer Bradley reported on financial accounts held by the Academy. Total Academy assets as of 2/16/22 are \$109,046.52. The Todd Award fund has \$8000.00. Laureate Samarya-Timm recommended making a policy to determine the sustainability of the Todd Award. Laureate Radke reported that he is now listed as the Academy's authorized agent on file with Georgia Secretary of State for the associations incorporated status.

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V. Principal Officer Reports **Collins / Radke/ Bradley**

Chair Collins – (See attached)

Vice-Chair Radke – (See attached)

Executive Secretary/Treasurer Bradley – No Report aside form Financial Report

VI. Sanitarian Definition **Powitz**

Laureate Powitz reported that the updated definition of sanitarian is ready to go to membership for comments. Board decided to use Survey Monkey to send out to membership. The definition (not the KSA's) will be broken down into sentences to allow members to comment on each sentence. Laureate Samarya-Timm will work with Executive Secretary/Treasurer Bradley to develop the Survey Monkey. It will take a week to get Survey Monkey setup and membership will be given 21 days to respond. Executive Secretary/Treasurer Bradley will send all comments to Laureate Powitz. **POST MEETING UPDATE** – *Survey is ready to be sent out to membership; waiting on preamble from Laureate Powitz to describe our intention and why this has been undertaken.*

VII. Constitution and By-Laws **Murphy**

The Board has until February 25, 2022 to get comments to Diplomate Murphy. Update to the Academy's Diversity statement is included. Committee will review and add comments to documents to be ready for board vote at April meeting. New membership proposal will not be included in this rendition of the Constitution and By-Laws. The membership proposal will be put on hold until after the approval of the Constitution and By-Laws.

VIII. Committee Reports **Chairs / Co-Chairs**

Credentialing - Executive Secretary/Treasurer Bradley reported that 3 of 4 applicants have been approved as Diplomates. The 4th application is on hold waiting for reference letters. There have been four Diplomates approved since September 2021, with one pending.

Nomination – Chair Collins reported that we currently have six that have asked to be on the ballot and one that is considering it. There are three seats on the ballot.

NEHA/AAS Scholarship – Laureate Balsamo reported that the flyer advertising the scholarship has been sent to NEHA members, schools and students. Application deadline is March 31, 2022. First scholarship has been named in honor of Sheila Pressley and the second scholarship has been named in honor of Carolyn Harvey.

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Awards – Diplomate Faneselle reported that there will be a few applications for the Wagner Award and potentially for Diplomate Emeritus and Honorary Diplomate.

Strategic Plan – Laureate Powitz reported that the strategic plan process started with the definition and then will move to the Academy's membership categories. Need to reach out to APHA and IFP to search for new diplomates.

Communications & Marketing – Laureate Samarya-Timm (see attached)

Diplomate Laureate – Laureate Powitz reported that Executive Secretary/Treasurer Bradley has been accepted as a Diplomate Laureate.

- IX. Legislative Update** **Farquhar**
Doug Farquhar (NEHA) provided an update on the 2022 Federal and State Legislative Session.
- X. BOD Appointment** **Collins**
Chair Collins asked the Board to appoint Diplomate Oerther to fill the empty board seat (until 2022 election) left by James Dingman's passing. Appointment approved.
- XI. Open Discussion**
Laureate Powitz discussed expanding the Academy's reach by adding AAS to all presentations given by Diplomates and when the Academy's display is being used, there should be copies of Academy articles from the JEH. Laureate Samarya-Timm added that presentation information need to be sent to Communications & Marketing committee for approval to use AAS. Committee can also advertise and market the presentation.
- XII. Meetings** **Board**
Next Board meeting
April 13, 2022
Annual Business Meeting
June 30, 2022: NEHA AEC – Spokane, WA
- XIII. Adjournment** **Collins**
Chair Collins adjourned the meeting at 5:13 pm ET.



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Chair's Report

Board of Directors Meeting

Wednesday February 16, 2022

- *Facilitated multiple updates to Academy website.*
- *Facilitated/reviewed Draft Constitution and Bylaws and posted for Board review.*
- *Solicited candidates for Honorary and Emeritus Diplomate and will submit by April.*
- *Notified AAS of the passing of Diplomate George Nakamura and Diplomate Laureate Jim Dingman and coordinated remembrance with Executive Secretary.*
- *Appointed Diplomate Keith Krinn as AAS Crumbine jurist. Notified NACCHO /CFP*
- *Appointed Diplomate Dr. Timothy Murphy Chair of the Constitution and Bylaws Committee.*
- *Reviewed and reformatted Constitution and Bylaws and posted for Board review.*
- *Reviewed Definition of Sanitarian proposed by Strategic Planning Committee and posted for Board review.*
- *Verified second term for Directors CAPT Fanaselle and Dr. Powitz.*
- *Recommitted AAS to provide two (2) articles/yr for NEHA JEH.*
- *Facilitated acquisition of Director candidates for 2022 election.*
- *Facilitated AAS Winter E-News with Communications and Marketing Committee.*
- *Diversity, Equity and Inclusion Policy Statement added to AAS letterhead and posted on website. Included in Draft Constitution and Bylaws.*
- *Coordinated with Communication and Marketing Committee to create Draft AAS Position Statement in support of Environmental - Public Health and opposed to politicization of underlying EPH professionals and scientific principles.*
- *Multiple conversations and correspondence with Officers, Directors and Committee Chairs.*

American Academy of Sanitarians

The American Academy of Sanitarians (Academy) accepts qualified members of any race, color, gender, national or ethnic origin to all rights, privileges, programs, and activities generally accorded or made to members of the Academy. The American Academy of Sanitarians does not discriminate based on race, color, gender, national or ethnic origin in the administration of its policies, Board of Directors membership, general membership, scholarship, or other programs.



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Vice-Chair Report **Board of Directors Meeting** **Wednesday, February 16, 2022**

1. Member of the AAS Credentialing Committee
2. Member of a AAS Ad Hoc Working Group reviewing the scope of practice and KSAs of the sanitarian profession
3. Member of the Diplomate Laureate Committee
4. Recruiting AAS members to run for a AAS BOD position
5. Worked with the AAS Chair on issues involving the AAS
6. Member of the NEHA Policy and Bylaws Committee
7. Member of the NEHA History Task Force

Vince Radke
Vice Chair, AAS

Meeting Minutes:

Respectfully submitted: *Eric Bradley, DLAAAS, Executive Secretary*

Date: 4/1/22

Approved: *Board*

Date: 4/13/22

Executive Secretary: *Eric Bradley, DAAS*

Date: 4/13/22