

American Academy of Sanitarians
Board of Directors Meeting

Wednesday, April 13, 2022

- I. **Call to Order/Roll Call/** **Collins / Bradley**
Chairman Collins called the Board Meeting to order at 2:10 pm ET.
- Board members present
Brian Collins – Chair Vince Radke – Vice chair
Eric Bradley – Executive Secretary/Treasurer Wendell Moore – Past chair
Robert Powitz Wendy Fanaselle
Jason Finley Dan Oerther
- Absent
Tim Murphy Michele Samarya-Timm
- Guests
Keith Krinn
- II. **Agenda Approval** **Collins**
Motion by Radke to approve the agenda. Second by Powitz. Motion to approve the agenda passed.
- III. **Minutes Approval** **Collins**
Motion by Powitz to approve the February 2022 minutes. Second by Radke. Motion to approve the minutes passed (one abstained)
- IV. **Financial Reports** **Bradley**
Executive Secretary/Treasurer Bradley reported on financial accounts held by the Academy. Total Academy assets as of 4/13/22 are \$110,435.25. The Todd Award fund has \$7750.00.
- V. **Principal Officer Reports** **Collins / Radke/ Bradley**
- Chair Collins – (See attached)
- Vice-Chair Radke – (See attached)
- Executive Secretary/Treasurer Bradley – No Report aside form Financial Report

VI. Business

Sanitarian Definition

Powitz

Board decided to attach all previous versions of the Sanitarian definition along with the proposed definition to the Survey Monkey to be sent to membership for comment. Year of the versions should also be included.

Constitution and By-Laws

Collins

Motion to approve the Constitution & By-Laws by Powitz. Second by Radke. Motion to approve the Constitution & By-Laws passed. Constitution and By-Laws will be sent to membership for review prior to being placed on the election ballot for approval.

Membership Categories

Samarya-Timm

It was determined that over the next two years, the Academy will review and update (as needed) the Academy's membership categories.

Annual Business Meeting and Reception

Collins, Bradley and Fanaselle

Business Meeting - NEHA is working with the hotel to provide hybrid option for meetings and may allow Academy to use the NEHA Microsoft Teams. DLAAS Radke and DLAAS Bradley will meet with NEHA Staff (Angelica Ledezma) to discuss options for the annual business meeting. The annual business meeting is on the NEHA AEC registration page for \$35 each. UPDATE: After meeting with NEHA Staff, the room should have Wi-Fi access for us and a microphone so those online will hear better. The Academy will send an email out in May asking membership who plans to attend in-person and who will attend the meeting online. A zoom invite will be sent to membership prior to the meeting.

Reception – USPHS provides posters w/ pictures for all USPHS awards and AAS provides Wagner Award poster. It needs to be determined if any of the award winners will be attending in-person. If none will be in Spokane, the reception may not be held. Food will not be provided this year as it overlaps with the Grand Exhibit Opening which has food.

Lapel Pins

Bradley

Chair Collins and Vice-chair Radke both donated \$300 to the Academy to cover the cost of new lapel pins for DLAAS, HDAAS and DEAAS designations. These should arrive in May and will be presented to these Diplomates in attendance at the AEC. For those not in attendance, the lapel pin will be mailed.

VII. Committee Reports

Chairs / Co-Chairs

Awards – DAAS Faneselle reported that there are two applications for the Wagner Award, two nominees for the Diplomate Emeritus and one nominee for Honorary Diplomate. The committee will be meeting in two weeks to review. Keith Krinn introduced himself and has been appointed by AAS as a Crumbine jurist. DAAS

Krinn or DAAS Faneselle have not heard from the Crumbine committee. UPDATE: No applications were received this year for the Crumbine.

Nomination – Past-chair Moore reported that we have ten Diplomates interested in running for the board, but one had not submitted their bio and it was past the deadline. The Board decided to move forward with the nine Diplomates that had submitted their bios.

Credentialing – DAAS Finley reported that the newest Diplomate is DAAS Beauchum and she was approved in March. DLAAS Bradley reported that he will be ordering 8 certificates for new DAAS and for whoever is awarded DEEAS and HDAAS in 2022.

Strategic Plan – DLAAS Powitz reported that the strategic plan committee will meet once the AAS membership reviews and submits comments on the sanitarian definition.

DE&I- DAAS Moore reported that a policy is not needed. We need to update the ethics/code of conduct. DLAAS Radke will revise ethics statement. It was suggested to add disability to the DE&I statement in the By-Laws, but it was decided to wait until the next revision.

Communications & Marketing – DLAAS Samarya-Timm (See attached report)

No reports from other committees.

VIII. Open Discussion

No one had anything else to discuss.

IX. Meetings

Board

Annual Business Meeting

June 30, 2022, 11-1:30pm: NEHA AEC – Spokane, WA

X. Adjournment

Collins

Motion by Powitz to adjourn the meeting. Second by Radke. Chair Collins adjourned the meeting at 3:51 pm ET.

*Chair's Report
Board of Directors Meeting
Wednesday April 13, 2022*

- *Facilitated multiple updates to Academy website.*
- *Facilitated/reviewed Draft Constitution and Bylaws and posted for Board review.*
- *Solicited candidates for Honorary (1) and Emeritus Diplomate (2) and submitted.*
- *Spoke on behalf of Academy at services for DLAAAS Jim Dingman.*
- *Advised Diplomate Dan Oerther of election to serve remaining term of DLAAAS Jim Dingman.*
- *Facilitated refund of dues to City of Plano for Jim Dingman.*
- *Reviewed Definition of Sanitarian proposed by Strategic Planning Committee facilitated SurveyMonkey adaptation and requested preamble for posting (April).*
- *Updated Awards Committee and Constitution and Bylaws Committee rosters.*
- *Facilitated acquisition of Director candidates for 2022 election.*
- *Provided contact info for AAS website developer to communications Chair.*
- *Multiple conversations and correspondence with Officers, Directors, and Committee Chairs.*
- *Approved posting of NSF/ANSI Standards to website.*
- *Created BOD Agenda.*

Vice-Chair Report
Board of Directors Meeting

Wednesday, April 13, 2022

1. Member of the AAS Credentialing Committee
2. Member of a AAS Ad Hoc Working Group reviewing the scope of practice and KSAs of the sanitarian profession
3. Member of the Diplomate Laureate Committee
4. Wrote an AAS article for the June, 2022 issue of the NEHA JEH
5. Worked with the AAS Chair on issues involving the AAS
6. Member of the NEHA Policy and Bylaws Committee
7. Member of the NEHA History Task Force
8. Will be giving a talk to the NvEHA on May 3rd

Vince Radke

Vice Chair, AAS

Communications/Marketing Committee Report

Committee Chair: Michéle Samarya-Timm

Committee Activities:

AEC and Presentations:

- With virtual conferences becoming the norm, this committee is continuing to focus on adapting outreach via modern technologies, including development of a virtual exhibit booth.
- A presentation abstract was submitted to, and accepted for the NEHA 2022 Annual Education Conference in Spokane, WA – June 28th – July 1st, 2022:
Five Smart Strategies to Develop your Career Capital.
→NEED: Diplomates interested in this session can reach out to Michéle Samarya-Timm.
- As the Communications Committee prepares marketing and outreach for the upcoming AEC,
→NEED: Diplomates are asked to please send Michéle information on your accepted abstract, and the date and time of your session.
- Virtual and on-site outreach is being developed specific to the AEC.
- The committee is inventorying the Academy's tabletop displays and podium banners. These items are currently missing.
→NEED: Any Diplomat in possession of these items, please return them to Diplomat Laureate Michéle Samarya-Timm.
- To coordinate outreach, the committee is updating the request protocol for use of the tabletop booth, printed materials, needs, etc.

Communication:

- The AAS newsletter was redesigned and optimized to be simpler, mobile-friendly, and designed for users to engage with the Academy's online platforms. The second quarter e-news is scheduled for late May 2022.
- The AAS brochure is being updated for more inclusivity; our diversity statement; and a mobile friendly design.

AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

Social Media:

- The Committee is in the process of developing an Academy Social Media policy prior to the June business meeting.

Members:

- AAS currently has 133 Diplomates; 103 are Active (dues paid).
Diplomates with overdue membership: Diplomates (22), Laureate (1), Retired (8).
Outreach strategies need to be developed to reengage these individuals.

Level	Total	Active	Renewal overdue	Lapsed	New
Diplomate	88	67	22	20	1
Diplomate Emeritus	7	7	-	-	-
Diplomate Laureate	9	8	1	1	-
Diplomate Laureate Retired	-	-	-	-	-
Diplomate Retired	29	21	8	8	-
Total	133	103	31	29	1

- →NEED The Committee is seeking updated contact information for Diplomate Randy Boylstein and Diplomate Jon Jackson.

→NEED Also, please advise Michéle or Eric if you become aware of any Diplomate who has passed away.

Committee Challenges:

Report Date: April 12, 2022

Reported by: Michéle Samarya-Timm, MA, HO, MCHES, REHS, CPH, CF

Meeting minutes:

Respectfully submitted: *Eric Bradkey, DLAAS. Secretary*

Date: 6/24/22

Approved: *Board*

Date: 6/30/22

Executive Secretary: *Eric Bradkey, DLAAS. Secretary*

Date: 6/30/22