



# AMERICAN ACADEMY OF SANITARIANS, INC.

*Prestigious Recognition for Environmental Health Professionals*

## *American Academy of Sanitarians Board of Directors Meeting Minutes Tuesday, July 13, 2021*

### *Item*

#### *I. Call to Order/Roll Call*

*Chair Collins called the meeting to order at approximately 4:10pm ET.*

#### *Attending:*

*Brian Collins, Chair*

*Vince Radke, Vice Chair*

*Gary Noonan, Treasurer*

*Wendell Moore, Past Chair*

*Wendy Fanaselle, Director*

*Jason Finley, Director*

#### *Quorum: Yes*

*James Balsamo, Director*

*Timothy Murphy, Director*

*Eric Bradley, Director*

#### *Absent:*

*Welford Roberts, Executive Secretary*

*Robert Powitz, Director*

*Michele Samarya-Timm, Director*

#### *Invited Guests:*

*George Nakamura, DAAS*

*Larry Ramdin, RS/REHS*

*Gary Brown, DAAS*

*David Dyjack, HDAAS*

*Michele DiMaggio, RS/REHS*

*Roy Kroger, RS/REHS*

#### *II. Approval of Meeting Agenda*

*The meeting agenda was modified to remove item VIII. c and to accommodate guest schedules. Chair Collins moved to Item IV to recognize David T. Dyjack as Honorary Diplomate and then asked him, incoming NEHA President Roy Kroger and NEHA 2<sup>nd</sup> VP candidates Michele DiMaggio and Larry Ramdin to provide*

*updates as described under Item V. Approval of the agenda changes were unanimously and favorably voted after a motion from Director Balsamo and second by Vice Chair Radke.*

### ***III. Meeting Minutes Discussion***

*Chair Collins described Executive Secretary Roberts' scheduling difficulties which resulted in Board Meeting Minutes for September 20, 2020, December 16, 2020, February 10, 2021 and General Membership Meeting Minutes being pended. Chair Collins indicated he would complete minutes with information provided and asked Committee Chairs for reports from specific meetings. The Chair indicated if reports are not provided as noted, meeting minutes would be posted indicating "No report."*

### ***IV. Special Recognitions***

*Gary P. Noonan, CAPT. USPHS (Ret.) was recognized as Diplomate Emeritus of the American Academy of Sanitarians. The recognition highlights exemplary commitment, accomplishment and service to the practice of environmental Health and the Sanitarian Profession in addition to committed service to the Academy.*

*Vincent Radke, DLAAS was recognized as the recipient of NEHA's 2021 Mangold Award in recognition of a lifetime of dedication to the Environmental health profession. This is the highest personal award provided by NEHA.*

### ***V. Principal Officer Reports***

*Chair Collins reported he is finishing up Minutes for 3 BOD meetings and the General Membership Meeting. Chair Collins indicated a 1099 NEC Administrative Assistant has been hired and will begin assisting with web updates and other matters. Chair Collins composed and submitted letters of nomination for Diplomate Emeritus and Honorary Diplomate candidates and recording a "recognition" for Dr. Dyjack as Honorary Diplomate for the NEHA Virtual AEC. The Chair also aggregated a Diversity, Equity and Inclusion Policy Statement and provided it to the D, E & I Committee Chair. A letter of support for HR 2661 The Environmental Health Workforce Act and a letter of support for the Retail Food Safety Regulatory Association collaboration in favor of adopting the 2017 Food code were provided sponsors. The Chair authored the AAS column for the Journal of environmental health which was published in May. Finance committee activities were reassigned, and a Leave of Absence was approved for the Executive Secretary effective July 12 through September 15 at which time an election can be held.*

*Vice Chair Radke as a member of the Credentialing Committee he reviewed one applicant. He attended Part II of the virtual NEHA AEC. He was involved with the Chair working through issues and participated as a member of the NEHA - AAS AEC Planning Committee. Vice Chair Radke began service as Interim finance committee Chair convening the first meeting July 06. His report is summarized in Committee reports below.*

*Executive Secretary Roberts – No report.*

## **VI. Treasurer's Finance Report – Discussion**

*Treasurer Noonan reported on Academy finances indicating gross value of the Academy in cash and holdings is \$113,145.11.*

## **VII. Old Business**

### **a. JEH Article Update – Discussion**

*Diplomate Bradley reported on the May Journal of Environmental Health(JEH) article and solicited articles for the upcoming article with a deadline the first week of October for publication in December.*

### **b. Administrative Support – Discussion**

*Chair Collins hired Lily Gama as a 1099 NEC Administrative Assistant to help with minutes, notices, letters, web updates, etc. The Independent Contractor will work at \$25/hr with a maximum of \$1500 through September.*

## **VIII. New Business**

### **a. Board Director Nominees Ballot - Discussion**

*Past Chair and Nominations Chair Moore worked with Treasurer Noonan to solicit and compose a ballot of three Director candidates to be selected when Director Balsamo term limits out in September. Ballots are currently out with candidates Darryl Barnett, Jim Dingman and Daniel Oerther standing for election.*

### **b. Interim Executive Secretary - Treasurer – Discussion/Action**

*Chair Collins indicated he received a Leave of Absence (LOA) request from Executive Secretary Roberts. Term of the LOA is July 12 to September 15, 2021. The request was approved. Chair Collins indicated an Interim Executive Secretary – Treasurer was needed, and Diplomate Eric Bradley expressed*

*interest. A motion to approve was forwarded and seconded. The Board unanimously approved Diplomate Eric Bradley as Interim Executive Secretary – Treasurer effective immediately enabling all rights and privileges allowed by the Academy Constitution and Bylaws.*

*Chair Collins noted a director may need to be appointed to fill the vacancy voided by Director Bradley. This could occur in September.*

## **IX. Committee Reports and Action**

**Finance Committee** – Interim Chair Radke reported a meeting of the Finance committee July 06 to discuss parameters of a financial review, timeframe (three-year review) and would include all accounts i.e., checking, savings, CD's, Scholarship, etc. Next meeting scheduled August 06, 2021.

**Nominating Committee** - Nominations Chair Moore indicated three nominees have been placed into candidacy. See Item VIII. a.

**Credentialing** – Committee Chair Finley reported on new Diplomates Bridget Sweetwater, Michael Pascicilla, Sean Beeman, Brian Haft and one new nominee yet to be vetted. The Committee also considered a Code of Ethics and a fee increase from \$25 to \$50 for application for DAAS. A call to vote on the fee increase from \$25 to \$50 in support of AAS finances was motioned by Director Murphy and seconded by Director Bradley. The motion passed unanimously.

**Awards** – Committee Chair Fanaselle reported no applications or nominees were submitted for the 2021 Davis Calvin Wagner Award. Letters nominating one Diplomate Emeritus and one Honorary Diplomate were received and reviewed by the Committee. The committee forwarded each nominee to the Board for a vote. The vote of the Board was to award Gary P. Noonan Diplomate Emeritus and David T. Dyjack Honorary Diplomate status. The Chair also reported to the USPHS EHOPAC. Crumbine Award lead Diplomate Nakamura reported Washoe County (Reno, Nevada) won the 2021 Samuel J. Crumbine Award.

**NEHA/AAS Scholarships Committee** - Chair Balsamo reported 20 applicants for the NEHA AAS Scholarship. Four graduate scholarships qualified, and 5 Undergraduate scholarships were qualified. All qualified applicant packets will be sent to Committee members for evaluation and recommendations. Scholarships will be awarded during Part III of the NEHA AEC.

**AAS NEHA Student Committee** - Chair Gary Brown reported as in item VI. e in the May minutes.

**Diplomate Laureate Committee** - Chair Powitz – No Report.

**Diversity Equity and Inclusion Committee**- Chair Moore reported receipt and vetting of the DE & I Policy Statement for the Academy. A motion to approve and include the statement on all letterhead and in the appropriate area of the Constitution and bylaws was made by Director Murphy and seconded by Director Balsamo. The motion passed unanimously, and the Draft will be forwarded to the Executive Secretary and C & B Committee.

**Communications and Marketing Committee** - Chair Samarya – Timm reported composing News releases to announce AAS Award recipients. Strong attendance and interest in the General membership Meeting as indicated by website analytics. The Chair was provided

*access to Wild Apricot in order to make minor changes over the next months. A “Change Log” was created for website tracking and monitoring.*

*Constitution and Bylaws Committee - Chair and DLAAS Dingman reported the Committee is proposing combination of the C & B(Part A and Part B) and has completed the first draft of the document. There are significant changes to the C & B and another round of review is upcoming prior to submitting the revised issue to the Board. The Chair expressed special thanks to Committee members Murphy, Dobson, Bradley, Vyles and Bante.*

## **X. Open Discussion**

*The Board inquired as to location and format for the NEHA 2022 AEC. NEHA President Roy Kroger indicated logistics are still in the works and Spokane, WA is the location June 28 – July 02, 2022. It is likely, although details are pending, a hybrid model will be used.*

*Treasurer Noonan mentioned that when Zoom subscription expires someone will have to be designated as lead.*

*Board members asked if ballots could be on the website in the future.*

*Enabling AAS email for Directors was requested.*

## **XI. Next Meetings**

*ZOOM Board of Directors and Annual Business Meeting September15,2021 Time: 3:00 – 5:00pm ET*

## **XII. Adjournment**

*Meeting adjourned 2:04pm ET.*

Meeting Minutes:

Respectfully submitted by: *Brian Collins*

Date:07/21/21

Approved: *Board*

Date: 2/16/22

Executive Secretary: *Eric Bradley, DAAS*

Date: 2/16/22